DRAFT PROGRESS REPORT: STUDENT SUCCESS

Dear Colleagues:

The focus area of Student Success encompasses both the university’s Student Learning Outcomes, for which the WASC Educational Effectiveness Review Steering Committee (EERC) is currently developing recommendations, and the university’s goal of Inclusive Academic Excellence with focus on the recruitment, persistence, retention and graduation of HSU students. Recognizing that there has already been a great deal of work on the campus regarding these efforts, the Cabinet for Institutional Change developed the following process plan for integrating individual department, divisional and university efforts into university-wide recruitment and retention process plans related to the Student Success focus area:

1. Meet with key stakeholder groups working on areas of Student Success and identify current efforts
2. Identify members from key stakeholder groups to serve on a Student Success Work Group
3. Catalog current efforts supporting Student Success
4. Convene the Student Success Work Group to develop recommendations for a process(es) for developing university-wide recruitment and retention plans
5. Forward recommendations from the Student Success Work Group to the Cabinet for Institutional Change
6. University implements process for developing university-wide recruitment and retention plans

The following key stakeholder groups for Student Success were identified:

- Academic Council of Deans
- Academic Senate Executive Committee
- Administrative Services Managers Group
- Assistive Technology Initiative Task Force
- Associated Students
- Diversity Plan Action Council
- Office of Diversity and Inclusion
- Staff Council
- Vice President for Student Affairs Council
- WASC Inclusive Academic Excellence (WASC Theme 2 Committee)
- WASC Educational Effectiveness Review Steering Committee (WASC Theme 1 Student Learning Outcomes)

Student Success focus area leaders met with key stakeholder groups April 6 through May 12, 2009.* Group members were asked to identify current efforts in support of the Student Success focus area and for recommendations concerning the membership for the Student Success Work Group. To date, the efforts concerning Student Success identified by focus area leaders include:

- WASC Educational Effectiveness Review Committee Draft Plan (EERC)
- Department/unit Diversity Report and Draft Recommendations (WASC Inclusive Academic Excellence)
- Student Affairs Prioritization Documents
Since the WASC EERC has already drafted recommendations for achieving the university’s Student Learning Outcomes, the focus of the Student Success Work Group is to develop a set of recommended process plans for achieving inclusive academic excellence through university-wide recruitment and retention efforts. These process plans should be actionable and supported by a transparent and collegial decision making process. Moreover, the process plans should build upon and/or be integrated with current efforts already underway. The Student Success Work Group will be convened in September, 2009 and will meet only for as long as it takes to develop the recommended process plans (approximately 4-6 weeks). The recommendation will then be forwarded to the Cabinet for Institutional Change for campus-wide implementation.

Based on the recommendations of stakeholders and the assessment of the current campus-wide efforts toward student success, we developed a recommendation for the makeup of the seven members for the Student Success Work Group. The Student Success Work Group should include representatives from the WASC EERC, WASC Inclusive Academic Excellence Committee, Diversity Plan Action Council, Diversity and Inclusion Office, Associated Students, Staff Council and Academic Senate. It is also recommended that members have university-wide perspective and some level of expertise or knowledge in developing recruitment and retention process plans.

As outlined in the timeline below, we will continue to identify and catalog current Student Success efforts as well as identify “best practice” process models for developing recruitment and retention plans. The cataloged efforts and process models will then be forwarded to the Student Success Work Group in September, 2009.
Please share with us any information related to campus efforts supporting student success (inclusive academic excellence) that you believe we have missed or any suggestions for continuing this process. We appreciate the information and assistance that we have received from you and look forward to your continued support and participation.

Best Wishes,

Dan Davis, Justus Ortega and Randi Darnall Burke
Student Success Focus Leaders, Cabinet for Institutional Change

*Note: Focus area leaders were notified that the meetings scheduled with the Academic Senate Executive Committee and Academic Council of Deans were cancelled; focus area leaders will consult with the Academic Senate Chair and Vice Provost regarding current Student Success efforts and recommendations for Student Success work group membership.
**Student Success Focus Timeline**

- **Jan 2009**: Cabinet Retreat to Identify Guiding Principles and Focus Areas
- **February**: Meet with Key Stakeholders and identify current efforts; identify members of Student Success work group
- **March**: Convene Student Success work group; develop recommendations for process for developing university-wide recruitment and retention plans
- **April - May**: Implement process for developing university-wide recruitment and retention plans
- **June-August**: Cabinet for Institutional Change Selected
- **September-October**: Identify Key Stakeholders currently involved in area of Student Success
- **November-December**: Catalog current Student Success efforts
- **January-December**: Implement process for developing university-wide recruitment and retention plans