

# Institutional Change Progress Reporting Form (Due October 11, 2010)

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**Focus Area:** *Campus-Wide Sustainability Planning and Office Devoted to Implementation (See Cabinet Recommendation 1.4.1.b <http://change/docs/cicFinalReport2Feb2010.pdf>)*

**Responsible Person:** Burt Nordstrom

**Report Submitted by:** TallChief A. Comet

**Date Submitted:** October 11<sup>th</sup>, 2010

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Please provide a summary for each of the four report areas below.

Please provide links to, or files of major work that has been finished such as new policies, supplemental reports, or data used (such as surveys) in the accomplishment of your plans.

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**Summary of Progress Completed Since Last Report:** VP Nordstrom and Sustainability Coordinator (SC), TallChief Comet, met and discussed recommendations coming out of the President's Advisory Committee on Sustainability (PACS) which asks campus administration to consider implementing work on seven different focus areas affecting sustainability (see attachment/accompanying document). During the same meeting preliminary ideas were discussed regarding what personnel and other resources would be necessary to enhance sustainability planning efforts for campus.

**List of Key Milestones Achieved:** Even before the meeting to discuss the PACS recommendations, two of the recommended focus areas were being implemented. Through on and off campus contacts the SC was able to take advantage of fortuitous timing of work being done on student outreach/orientation and waste management assessments to have the recommendations of creating an incoming student sustainability outreach program through HOP and quantify the current waste stream, its composition and sources, respectively, implemented or start planning activities.

The campus Marketing and Communications Dept. had already planned on revising HOP materials for June 2010, so they agreed to incorporate a page of sustainability oriented material. The

Humboldt Waste Management Authority (HWMA) was planning on conducting a county-wide solid waste characterization study in fall 2010/spring 2011, so they agreed to incorporate a sub-assessment, examining the campus waste stream, into their Request for Proposals. Funding for the HWMA study was secured through Plant Operations and Housing/Dining during September for the project to commence in February, 2011.

**Comments on challenges, lessons learned, and/or resource needs:** As mentioned previously, discussions have been initiated in VP Nordstrom's office to determine what level of resources (personnel and budget) would be needed to enhance/expand campus sustainability focused activities. Several challenges are faced when contemplating this task, including: uncertain funding for "new" priorities, collateral costs for process/policy changes, meeting state mandates (Global Warming Solutions Act, AB32), maintaining current recycling/waste management coordination, and developing a worker/office model that is flexible enough to perform very detailed work in collaboration with entities across all areas/functions of the campus.

To date, no specifics have emerged from the discussions regarding enhancement/expansion of sustainability efforts; however, the intent to include student interns and at least one additional staff position supporting these efforts has been expressed.

**Forecast of Subsequent Plans for the Upcoming Months:** Formal presentation of the PACS recommendations to the President and Executive Committee is expected by early November. Decisions regarding what level of staffing is needed for campus sustainability work and what type of office/work model structure are anticipated by the end of October, with implementation starting in the Spring 2011 semester.